



Oregon
STRAW HAT PLAYERS

Board Meeting Minutes
October 6, 2013
201 Market St.

Duane Draper (President)	X	Sarah Karlen (Vice President)	X	Julie Wood (Treasurer)	X
David Lawver (Secretary)	X	Wade Cray	X	Evan Fitzgerald	X
Nick Kapusta	X	John Unertl	X	Caitlin Zach	X
Guest: Emily Richardson (12-13 Board member)					

The President called the meeting to order at 6:00 pm.

We adopted the agenda as amended.

We approved the August 27 minutes as distributed.

The Treasurer presented the financial report. Cash assets currently total \$26,317.69.

We discussed and adopted our 2013-2014 annual budget:

Expenses

Phone, Internet	\$1,200
Office	\$800
Mailings	\$300
Membership Activities	\$700
Perusals	\$70
Professional Development/Dues	\$200
Liability Insurance	\$350
Hats Off! Recognition	\$400
Web site/IT	\$150
Marketing	\$500
Scholarships	\$1,800
Building	
Property Taxes	\$1,500
Mortgage	\$3,660
Water/Sewer	\$450
Alliant (Energy/Gas)	\$1,000
Insurance (Building)	\$310
Updates/Upkeep	\$1,000
Building Subset Total	\$7,920
Total	\$14,390
Revenue	
Individual Shining Stars	\$9000
Business Shining Stars	\$2000
Building Shining Stars	\$500
Bill's Receipts	\$500
Holiday Fantasy-in-Lights	\$500
<i>Spelling Bee</i>	\$1,500
<i>Gypsy</i>	\$0
Rental/Sales	\$300
Misc. Revenue	\$90
Total	\$14,390

We discussed building and properties issues. Wade will take a look at the back door leaks and dryer venting.

We agreed that we need to hire someone to do our snow removal. Wade will investigate.

We worked out Board duty assignments:

Evan Ticket Coordinator
Caitlin Fundraising
Sarah Costume Coordinator
David Artistic Policies Coordinator
Wade Building
Nick Youth Membership and Projects
John Marketing

This leaves Volunteerism/Membership and Physical Properties needing someone to oversee them. Duane will contact members not on the Board to see if they can take over these areas.

We discussed Matt Albrecht's offer to design lighting for *Gypsy* and agreed to proceed to work out an agreement with him. David will take the lead.

We discussed grant applications. Duane is taking the lead on an ETC grant.

We discussed possibilities for the 2014-2015 season and the associated facility issues.

We approved sending a postcard to members serving notice of the switch to email notifications of meetings, with an option to still get delivery of a hard copy.

The agenda being complete and no further business proposed, the meeting adjourned at 8:19 pm.

David Lawver, Secretary