



**Board Meeting Minutes
November 27, 2012
201 Market St.**

Duane Draper (President)	X	Julie Wood (Vice President)	X	Caitlin Zach (Treasurer)	X
David Lawver (Secretary)	X	Wade Crary	X	Nick Kapusta	X
Joe Leone	Abs	Emily Richardson	X	John Unertl	X
Guests:					

The President called the meeting to order at 6:30 pm.

We adopted the agenda as distributed.

We approved the minutes as corrected.

The Treasurer present the financial report. Cash assets total around \$26,000.

Emily reported on the progress of staffing Holiday Festival in Lights.

Caitlin reported on the Grantwriting in the Arts Workshop which she attended.

David reported on phone and Internet service for the office.

Caitlin and Wade reported on the progress of transferring mail delivery to the office.

Duane reported on old files that we have found. We had consensus that it was acceptable to dispose of anything older than seven years.

Julie moved approval of of the 2012-2013 operating budget as follows:

REVENUE

Shining Stars	\$10,000.00
Individual/Business	\$8,000.00
Building	\$2,000.00
Bill's Receipts	\$700.00
Holiday Fantasy-in-Lights	\$500.00
Alice in Wonderland	\$1,825.00
Oliver!	\$3,000.00
Rental/Sales	\$200.00
TOTAL	\$16,225.00

EXPENSES

Phone, Internet	\$1,200.00
Office	\$800.00
Mailings	\$280.00
Membership Activities	\$1,000.00
Perusals	\$70.00
Professional Development/Dues	\$200.00
Liability Insurance	\$350.00
Hats Off Recognition	\$300.00
Website/IT	\$250.00
Marketing	\$600.00
Scholarship	\$1,800.00
OSD Contributions	\$1,100.00
Building	\$8,275.00
TOTAL	\$16,225.00

BUILDING SUBSET

Property Taxes	\$1,400.00
Mortgage	\$3,660.00
Water/Sewer	\$400.00
Alliant (Energy/Gas)	\$1,000.00
Insurance (Building	\$315.00
Updates/Upkeep	\$1,500.00
TOTAL	\$8,275.00

Adopted on a roll call vote: Wade: Yes, Nick: Yes, David: Yes, Joe: Absent, Emily: Yes, John: Yes, Julie: Yes, Caitlin: Yes, Duane: Yes.

There is no new information on the school fee for *Brigadoon*.

Members of the Bylaws and Documentation Committee are: Duane Draper-chair, David Lawver, Joe Leone, Jeanne O'Malley, and Joe Wilson.

Julie reported on progress for *Disney's Alice in Wonderland Jr.*

Duane presented Joe's email about fundraising and grantwriting plans. We agreed that we should try to submit a Dane County grant for *Oliver!*.

We discussed use of the debit card. Caitlin will investigate further.

David moved that we appropriate \$1,800 for scholarships with the following changes to last year's policies:

We will pay up to 50% of camp and clinic scholarships, retaining the \$400 maximum.

We will pay college scholarships on September 10, upon proof of enrollment.

College scholarship recipients must designate the payee for the scholarship.

Adopted by unanimous consent.

David reported on the discrepancy between our name as registered with the State of Wisconsin, which is Oregon Strawhat Players, Inc. We will ask for Joe's opinion on this issue.

Matt Hill is the new director of the Performing Arts Center. Duane and David will schedule an initial meeting with him.

We held an extensive discussion of what our concepts might be for the 2013-2014 season.

Wade suggested a Firefly night during the time many of our members will be home for winter break. We agreed that we were willing to sponsor that if folks wanted to organize it.

We agreed to change the start time of our January 29 meeting to 7:30 pm.

The agenda being complete and no further business proposed, the meeting adjourned at 8:18 pm.

David Lawver, Secretary