



**Board Minutes
November 9, 2011
201 Market St**

Steve Zach (President)	X	Joel Kapusta (Vice President)	X	Caitlin Zach (Treasurer)	X
David Lawver (Secretary)	X	Wade Crary	X	Emily Niemeyer	X
Joe Leone	X	Dan Subach	X	Julie Wood	X

The meeting was called to order at 7:30 pm by the president.

Caitlin moved, Joel seconded approval of the agenda. Carried.

Joel moved, Caitlin seconded approval of the October 12 minutes as corrected. Carried.

The treasurer presented the financial report. We have \$30,922.16 in total assets as of this date. We liquidated the CD and paid \$15,000 on the mortgage.

Discussion of the PAC hearing assist system. Dee has been contacted.

David moved adoption of the following scholarship policy:

OSHP Scholarships

We hereby designate \$2610 for scholarships for college studies and for camps and workshops:

- \$400 scholarships to Straw Hat members pursuing college studies.
- Scholarships to camps and workshops to Straw Hat members 18 years of age or younger for 10% of the cost of the activity, exclusive of transportation to and from the site. The minimum award is \$50 and the maximum is \$400, regardless of the 10% guideline. Camp/workshop activities must complete by December 31 following the application period.

An individual may only apply for one type of scholarship.

Applications must be submitted by plain text email to scholarships@oshponline.org, and must be received by 12:00 am on March 1. The application email must contain the following information:

- Names of all OSHP productions in which the applicant participated.
- Role(s) or duties the applicant fulfilled.
- For college scholarships, the field(s) of study the applicant intends to pursue.
- For camps and workshops, the cost of the activity.
- The applicant's current 4-point scale grade point average (high school for camps, workshops, and seniors applying for college assistance, college for continuing).
- For college scholarships, a narrative of 300 words or fewer expressing what the applicant learned from OSHP participation.
- For camps and workshops, a narrative of 300 words or fewer describing the activity's curriculum and expressing what the applicant hopes to gain from the activity.
- For college scholarships, the college the applicant attends or will attend.

The OSHP board has the right to verify all application information. Incomplete or falsified information will disqualify the applicant.

Assuming that requests exceed the funding available these criteria will be applied for selection. Each will be applied individually and in order until the funding amount is reached. The final award may be for less than \$400 or 10% of the activity costs.

- Number of productions participated in.
- Number of productions in which an offstage role was fulfilled.
- Most recent production participated in.
- An intended college field of study in the performing arts or a camp or workshop centered on the

performing arts.

- A higher grade point average.

- A vote of the majority of OSHP board members not in the immediate family of the applicant in executive session based solely on the narrative submitted.

The scholarships will be announced on the OSHP Web site by May 1. Where practical, a board member will also formally present the scholarship at an appropriate function at the winner's high school or at an OSHP membership event.

For college scholarships, each winner will receive the scholarship money upon submitting proof to the OSHP treasurer of enrollment and attendance at the first two weeks of classes at the designated college. If the winner's choice of college changes after the scholarship is awarded, the board must be informed and agree to the change prior to disbursing the payment.

For camps and workshops, the winner will receive the scholarship money upon submitting proof to the OSHP treasurer of enrollment in the designated activity. If the winner subsequently does not attend the activity or does not complete the activity for disciplinary reasons OSHP must be reimbursed for the scholarship.

OSHP board members are not eligible for any of these scholarships.

Joel seconded. Carried.

We plan to continue the Holiday Festival in Lights staffing ourselves, splitting with City Church. We have December 19, 7-10pm, and December 20, 21, and 22 4:30-10 pm.

David updated the board on the progress for 2012 & 2013. Brigadoon: Duane Draper will direct with help. We need a producer and a logo, and are pursuing a costume designer. Aladdin: need a producer. We will discuss summer 2013 productions at the December meeting.

Building: Work day December 3 to drywall the office. Joel has put it on Facebook and it will go on the Web site. David will work on organizing in preparation. Steve reported on furnace replacement. David moved, Joel second to authorize spending up to \$2000 at his discretion.

Steve will call a membership working meeting.

Joel presented a fundraising idea. Joe will investigate.

Next board meeting December 14 at 7:30.

Joel moved, Caitlin seconded adjournment. Carried.

The meeting adjourned at 8:32 pm.

Respectfully submitted,

David Lawver, Secretary