



**Board Meeting Minutes
May 28, 2013
201 Market St.**

Duane Draper (President)	X	Julie Wood (Vice President)	X	Caitlin Zach (Treasurer)	X
David Lawver (Secretary)	X	Wade Crary	X	Nick Kapusta	Abs
Joe Leone	Abs	Emily Richardson	X	John Unertl	X
Guest: Dan Subach					

The President called the meeting to order at 7:00 pm.

We adopted the agenda as distributed.

We approved the minutes as corrected.

Correspondence received from Sandy Oemichen.

The Treasurer presented the financial report. Cash assets are currently fluctuating as we close out one show and begin to spend on the next, but we are in a stable position.

Wade reported on the building work day held on May 25. We had a strong turnout, completing the second half of the storage loft, a lumber rack for the tent, and other projects.

David reported on *Oliver!* progress, including recruiting for lobby help at auditions.

Caitlin reported that we are all set to provide refreshments at the June 18 Community Band Concert.

We delegated the final decision on our insurance to Caitlin and Joe.

Inspection of the PAC rigging will be deferred at least until after July 1.

Duane will follow up by phone with Ken Schnabel about plumbing for the washer.

We scheduled the Annual Membership Meeting for Monday, September 2, at 4:00 pm at the Gorman Building. We received a suggestion to have a singalong as part of that event.

Matt Hill is still working on the *Alice in Wonderland Jr.* DVDs.

We adopted the new OSHP logos as submitted, choosing the alternative with “Oregon” in green lettering.

We discussed strategy for soliciting individual and business Shining Stars. Duane and Caitlin will send out initial letters and Dan Subach will help in following up with certain of the usual businesses. We also brainstormed for other ideas, including presenting a revue, holding a trivia contest, and projects like bratfest.

David presented a safety document intended to stimulate our thinking and future followup.

Julie will respond to the Oregon Public Library about their raffle.

We discussed the presentation of Hats Off! plaques and pins, agreeing to continue our present practice of announcing awards at final cast parties and presenting the actual awards at the Annual Membership Meeting.

The President asked incumbent Board members and officers to respond to him about their willingness to continue.

The next board meeting is scheduled for Sunday, June 30, at 2:30 pm. Monday, August 5, at 7 pm is already scheduled, and additional meetings announced were Tuesday, August 27, at 7 pm, and Tuesday, September 24, at 7 pm, encouraging newly elected board members to attend the latter.

The agenda being complete and no further business proposed, the meeting adjourned at 8:50 pm.

David Lawver, Secretary