



Oregon Straw Hat Players



OSHP Board Meeting Minutes May 23, 2007 Dammen residence

Attendees: Dana Stein, Tom Elmer, Stan Hill, David Lawver, Theresa Fosbinder, Erin Dammen, Chris Phistry, Dan Subach, Pam Crary

Meeting called to order at 7:10 p.m.

SECRETARY'S REPORT

April minutes approved.

TREASURER'S REPORT

- The report was handed out and discussed
- It was noted that a weather radio was purchased.

OLD BUSINESS

- There was discussion of old "yellow sheets" from auditions and crew interest. Pam will keep these with the historian items so that we can keep an inventory of what people are potentially interested in, as well as a historical record.
- It was noted that the DCCAC check was received
- Discussion of winter 07-08 project(s), including OSHP Junior was tabled until the next meeting. Perusals for Alice in Wonderland and Mulan, Jr. will be distributed for the board to read/listen to.
- It was noted that the newsletter went out and looked great.

NEW BUSINESS

Oklahoma

- Audition sign ups are going well – there are 59 people signed up, and additional auditions are being scheduled for people who can't make the times. There was discussion of logistics and staffing for auditions.
- Some staff are still needed, especially a set construction coordinator. There was discussion about making this a rotating/shared function because of the time commitment required, especially on Saturdays. We also need a publicity coordinator – Erin will assist in the meantime, including logo coordination.
- Tom and Dan will coordinate t-shirts
- There was discussion of how successful we have been in obtaining orchestra members thanks to the work of Chris Weigt.

Web Duties

- We need to renew the Go Daddy account – Tom will check on getting a group credit card for this. The bill would come to the treasurer and s/he would pay the bill.
- David and Erin will work to get access and etc. transferred to David.
- We will discuss this transition again at the next meeting.

Committee Reports

Anniversary Committee

- Initiations went out for the banquet. There was discussion about making sure we are clear about who is a member for banquet purposes. Per the website: *“Food, fun, and reflections on 25 years of OSHP magic will all be part of this celebratory event. This event is FREE to OSHP members and non-members only pay \$10.* *Anyone who has participated in any aspect of an OSHP production is considered a member. If you've swung a hammer, played an instrument, wrangled kids, starred on stage, or assisted us in any other way, you are an OSHP member!”*
- There was discussion about conducting a food drive at rehearsals this summer to further support and raise visibility in the community in our anniversary year.

Shed Project

- Honk set is going out on loan June 19
- We will plan the Oklahoma shed pull for June 23
- Still need some more construction in the big shed

Other business

- This issue raised at previous meetings was discussed:
The issue of Shining Stars recognition in the program was discussed. There is some confusion, especially about ads, e.g. if a sponsor donates early in the year prior to the winter show, do they get an ad in both the winter and summer programs? Is it appropriate for business ads to mention cast members and wish them luck? And/or for people to take out ads expressly for this purpose? At a future meeting we will discuss this and clarify.
There was discussion about this ,including exploring alternate ways of sending best wishes – like a “break a leg” board in the lobby of the show instead of placing this in ads.
Dan agreed to write up a position paper that we can share with members and interested advertisers on this topic.
- There was discussion and dissemination of inbound mail and phone messages.
- There was some discussion about ticketing: Dana is still checking in to automated ticket processes; we need to clarify and communicate policies about refunds/exchanges; we noted that we want to continue allowing people to indicate seating preferences via mail and phone and email processes.

Meeting adjourned at 9:10 p.m.

NEXT MEETING

Sunday July 15, before rehearsal (3pm) at Subach’s

Respectfully submitted,
Theresa Fosbinder