



**Board Meeting Minutes
December 7, 2009
OSHP Building**

Steve Zach (President)	X	Sarah Karlen (Vice President)	X	Tina Root (Treasurer)	X
David Lawver (Secretary)	X	Pam Crary	Abs	Kelli Fall	X
Chris Phistry	X	Stephanie Rittenhouse	X	Karen Weber	X
Guest - Joel Kapusta					

The meeting was called to order at 7:04 pm by the President.

Kelli moved, Sarah seconded adoption of the agenda. Carried.

Stephanie moved adoption of the November minutes, Tina seconded. Carried.

The President's comments included a report from the fundraising committee.

The treasurer presented the financial report. Discussion.

The scholarships committee (Sarah, David, and Stephanie) submitted their proposal:

OSHP Scholarships

We will designate \$1800 for scholarships for college studies and camps and workshops:

College

We will grant two \$400 scholarships to Straw Hat members, one to an individual graduating from high school and one to an individual continuing to pursue college studies. Applications must be submitted by plain text email to scholarships@oshponline.org, and must be received by 12:00 am on March 1. The application email must contain the following information:

- Names of all OSHP productions in which the applicant participated.
- Role(s) or duties the applicant fulfilled.
- The field(s) of study the applicant intends to pursue.
- The applicant's current 4-point scale grade point average (high school for senior, college for continuing).
- A narrative of 300 words or fewer expressing what the applicant learned from OSHP participation.
- The college the applicant attends or will attend.

The OSHP board has the right to verify all application information. Incomplete or falsified information will disqualify the applicant.

Assuming that there are multiple applicants in each category these criteria will be applied for selection. Each will be applied individually and in order until there is a single selection in that category.

- Number of productions participated in.
- Number of productions in which an offstage role was fulfilled.
- Most recent production participated in.
- An intended field of study in the performing arts.
- A higher grade point average.

- A vote of the majority of OSHP board members not in the immediate family of the applicant in executive session based solely on the narrative submitted.

The scholarships will be announced on the OSHP Web site by May 1. Where practical, a board member will also formally present the scholarship at an appropriate function at the winner's high school or at an OSHP membership event.

Each winner will receive the scholarship money upon submitting proof to the OSHP treasurer of enrollment and attendance at the first two weeks of classes at the designated college. If the winner's choice of college changes after the scholarship is awarded, the board must be informed and agree to the change prior to disbursing the payment.

Camps and Workshops

We will grant scholarships to camps and workshops to Straw Hat members 18 years of age or younger for 10% of the cost of the activity, exclusive of transportation to and from the site. The activity must complete by September 1 following the application period. We will award multiple scholarships up to a maximum of \$1000. Applications must be submitted by plain text email to scholarships@oshponline.org, and must be received by 12:00 am on March 1. The application email must contain the following information:

- Names of all OSHP productions in which the applicant participated.
- Role(s) or duties the applicant fulfilled.
- A statement of the cost of the activity.
- The applicant's current cumulative 4-point scale grade point average.
- A narrative of 300 words or fewer of the activity's curriculum.
- A narrative of 300 words or fewer expressing what the applicant hopes to gain from the activity.

The OSHP board has the right to verify all application information. Incomplete or falsified information will disqualify the applicant.

Assuming that the applicant requests exceed the funding available these criteria will be applied for selection. Each will be applied individually and in order until the funding amount is reached. The final award may be for less than 10% of the activity costs.

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OSHP board members are not eligible for any of these scholarships.

The following amendments were adopted by unanimous consent:

Paragraph 1: add “during the 2010 calendar year” at the end.

College, bullet point 4 of application information: add “cumulative” between the words “scale” and “grade”.

Camps and Workshops, first paragraph, add “The minimum award is \$50 and the maximum is \$400, regardless of the 10% guideline.” between the first and second sentences, and replace the words “September 1” with “December 31”.

Insert the word “OSHP” before the word “productions” or “production” in the first three selection criteria for both scholarship types.

The motion as amended carried. The amended final form is included in these minutes as an attachment for the purpose of clarity.

The Treasurer presented the proposed annual operating budget.

The scholarship line was adjusted from \$1600 to \$1800 in light of the adoption of the scholarship motion. Other amendments adopted by unanimous consent: increasing the income from Shining Stars Individual Program from \$6000 to \$6200 and moving the Phone Line to general expenses from Building Expenses.

The budget carried with a total annual expense and income of \$14,940.

Steve reported on credit card research. Tina moved David seconded to approve with a \$1000 balance limit. Carried.

Steve reported on current building progress.

David moved to repay Chris \$391 on the basis of his own documentation. Second. Carried.

The board heard reports on caroling and holiday festival.

David's Artistic Policy Coordinator report proposed a spring youth theatre production rehearsed in a workshop format of the play *Still Life With Iris* directed by Amber Nicole Dilger, Jeff Fosbinder - Producer, Joel Kapusta - Production Advisor, Kelli Fall - Associate Director. Carried

The report also proposed the following staff positions for *The Music Man*: David Lawver - Producer, Stan Hill - Associate Producer, Theresa Fosbinder, Assistant Producer. Carried. Noted that David will also serve as Musical Director and Theresa as Tickets Coordinator. Carried.

The report concluded with information about possible playreadings.

The next meeting will be January 4 at 7 pm.

Board members reported many items for the good of the order.

Chris moved to adjourn, Stephanie seconded.

Meeting adjourned at 8:39 pm.

Respectfully submitted,

David Lawver, Secretary

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