



OSHP Board Meeting Minutes
12-16-05 Crary Residence

Attendees:

David Lawver, Erin Dammen, Dan Subach, Duane Draper, Tom Elmer, Theresa Fosbinder, Sarah Karlen, Pam Crary. Absent: Pat Hetland, Stan Hill.

Meeting called to order at 7:16PM

November minutes approved after addition of Erin Dammen-publicity and Tom Elmer-financials, to the list of possible people for production team for next season line up.

Treasurer's Report

- Oregon Community Bank and Trust Checking \$28,096.67
- Oregon Community Bank and Trust Savings \$5159.25
- Anchor Bank Savings \$635.74

Discussion of whether deposit received back from Annie production. Tom will check into this.

Old Business

- **Caroling** went well, Dan, Pat and Erin attended. It was cold, but fun. 10-12 OSHP members attended.
- **Website looks great, is running well, and is getting many hits.** Theresa asked for clarification regarding Shining Stars. It is a combined effort of fundraising and Treasurer. All can solicit for donations, Treasurer easiest to receive money.
- **Old minutes, Annual Mtg. Minutes and Secretary's Binder** Many attempts made per phone to Robin's home in September, October, November and December, per Pam without response, to obtain these materials. Since this is valid and needed information and has OSHP literature and documents we are asking Pat to make contact to retrieve these. Dan will try to make contact as well.

New Business

- **Choosing Summer Dates**

How did we like the later date as in Annie? Many pros and cons were discussed.

Pros: There were fewer conflicts; company was able to vacation and experience summer prior to intensive rehearsals, allowed 6 weeks of rehearsal from July 5th to show time which is crucial to positive outcomes. The Saturday opening worked well for all involved.

Cons: This loses college age students returning to school. The weekend right before school starting is very busy for parents tying up last minute school things.

Suggestions: Having show date one week earlier also poses some conflicts with possible production staff, school registration uses orchestra room during critical

last week of preparation, though they are usually done by rehearsal time. This only allows 5 weeks of rehearsal time from July 5th through show time. It may be possible to have 3-4 rehearsals right after auditions to tackle music and allow time to adjust scores to meet vocal needs.

No decisions were made. It was decided to keep in later August, and to leave it up to the producer (as to actual dates) who may seek the Board's advice, if needed.

- **Production staff for Tom Sawyer:** Sarah joined us to discuss interests and concerns regarding producing the summer show. She listed pros, cons and conflicts. She is suggesting a production team that works well together. She will help shepherd the project getting things going in January and February of 2006. i.e.: finalizing rights, setting dates, etc. At that time she will know if conflicts exist and will have been able to mentor others interested in being on the production team. She will let us know if she can commit fully at that time. Theresa volunteered to learn and assist, Erin is able to assist with publicity though she will have a busier Spring in 2006, and Tom is able to assist with financials. Dan is also willing to assist with grant writing and other duties as assigned.
- **Of note:** In the past when not able to fill key roles, the Producer has picked up those jobs. The Board needs to be accessible and available to assist when Producer out of resources.
- **Grants:** Dane County Grant due February 1st, Alliant Energy Grant due February 4th. To be discussed at Jan. mtg.
- **Summer Show:** The board approved David's request to seek orchestra members. The orchestra is small this year, piano, fiddle, guitar, bass and drums. Possibly some will need monetary compensation for commitment. They are to be reminded that this year is a unique situation and it is not the norm of OSHP to pay all orchestra members. Also discussed was a way to incorporate an educational aspect into the show, book club, study guides etc. Other artistic people expressing interest in the show are: Cathy Stiles, Sarah Johnson-costumes, Jeff Fosbinder-Sound, David will ask Steve Witherspoon his plans and possibility of being set designer. David gave board members cast recording of Tom Sawyer. Pam has Pat's and Stan's which will be dropped at Pat's home.
- **Workshop:** The dates were decided on March 24th and 25th pending Pat's approval and availability. Sarah brought scripts used at her organization in the past that worked well. Target ages for students are 5th grade through adult. The idea is to split into four groups of about 10, each group is responsible for a 15 minute performance at the end of the workshop performed for each other and parents, family etc. Each group splits up the various duties involved with their show, learning simple aspects of prop finding, costumes, lights, set, roles, sound etc. Sarah will lead us and is interested in running a group, Eric Mogenson would like to help, Duane would like to run a group and we are wondering if Pat would also like to run a group. Dan agreed to be caterer, Pam to help with Props, Erin with costuming and David for tech. The charge for attendance was discussed and will be decided at the next meeting (\$10-20). We have charged \$20 in the past.
- **Audition Workshop:** We need to check with Pat the availability of May 6th and to confirm with David. Jen Gray and Jace Nichols are possibilities to assist.

David will check with them. Also, fees for attending were discussed. This will be discussed at the next meeting.

- **New Business**
- Check with Jen Kapusta regarding ticket troubles (Pat), to be discussed at next meeting.
- License for Annie. We were licensed for 288 seats, board approved with the understanding that MTI would be called for a new quote if we exceeded this number. This new Board is unsure if this happened. It was discussed and consensus was that we need to remain credible. To maintain the respect of MTI for future shows, we need to alert them of this finding and make the correction.

- **January meeting Tuesday, January 17, 2006 7pm Subach's 377 E. Lincoln**
- **February meeting Wednesday, February 15th, 2006 Fosbinder's**
- **March date set, place to be determined.**

Meeting adjourned at 9:37pm

Respectfully submitted, Pam Crary