



**Board Meeting Minutes  
April 28, 2013  
201 Market St.**

Duane Draper (President)	X	Julie Wood (Vice President)	X	Caitlin Zach (Treasurer)	X
David Lawver (Secretary)	X	Wade Crary	Abs	Nick Kapusta	X
Joe Leone	X	Emily Richardson	X	John Unertl	X
Guests: Brenda Abitz, Theresa Fosbinder, Joel Kapusta					

The President called the meeting to order at 6:00 pm.

We adopted the agenda as distributed.

We approved the minutes of the March 3, 2013 meeting as distributed.

Correspondence received from Katie Monk and Erica Nett.

The Treasurer presented the financial report. Cash assets currently total \$19,912.78.

Julie presented a preliminary report on *Disney's Alice in Wonderland Jr.*

Joel reported that Holiday Fantasy in Lights will be shorter this year and asked if we wished to continue participating. We agreed that we do want to. Duane will contact Sarah Karlen to ensure that City Church wants to continue.

Brenda and Theresa reported on *Oliver!* progress. They asked for the Board's help in thinking of names to act as a tickets assistance and received five suggestions. Otherwise staffing is progressing well.

Joe reported that we received a \$1,465 Dane Arts grant for *Oliver!*.

We discussed various possibilities for a newsletter. Emily will follow up.

Wade reported that we will have a building work day Memorial Day weekend. David moved to authorize Wade to secure at his discretion a dumpster for that day. Adopted.

John asked about creating a database of our props. We discussed the difficulties involved in developing and maintaining such a resource.

David reported on his attendance at the USITT conference. He reported a strong emphasis on creating a culture of safety and developing safety procedures and securing needed equipment. He will continue to follow up on these areas.

Duane reported that Ken Schnabel has been contacted about the plumbing for the washer.

Duane is contacting Gorman about the use of their facility for our annual membership meeting.

Brenda and Theresa presented a budget for *Oliver!* that shows a contribution to annual expenses of \$3000. Accepted.

David moved, Caitlin second, that we produce *The 25th Annual Putnam County Spelling Bee* April 12-19, 2014, directed by Duane. Adopted.

Duane move that we produce *Gypsy* directed by David August 9-16, 2014. Adopted.

Our old insurance company is no longer offering our policies. We authorized Caitlin to work with a new insurer to replace them.

We discussed Shining Stars planning, especially for businesses, as well as future plans for documentation.

The agenda being complete and no further business proposed, the meeting adjourned at 8:18 pm. Our next meeting is Tuesday, May 28, at 7:00 pm.

David Lawver, Secretary