

Minutes
OSHP Board of Directors
3/16/2025

In attendance: Evelyn Becker, Querida Funck, Kaleb Hann, Kaleb Haefner, Nick Kapusta, Sandy Briski, Omeed Soltaninassab, Steve Schumacher

Guest: Sami Elmer

Absent: Emily Richardson

Location: Brooklyn Community Center

1. Call to order – Evelyn. 4 p.m.

2. Review and approve minutes from Feb. 2, 2025 meeting.
Approved without changes.

3. Treasurer's report – Sandy
The organization's statement of financial position as of March 15, 2025 includes cash on hand of \$49,361.86.

4. Building report – Kaleb Haefner
Kaleb reported no new issues or new activity this month at the building.

5. Communications/Membership/Ludus Report – Querida
Nothing new to report.

6. Updates on 2025 Productions

a. She Kills Monsters
Evelyn reported that rehearsals are underway, sets are being built and the fight choreography has been finished. The production is ahead of schedule and going well.

b. SIX, Teen Edition – Sami
Sami presented her budget for the show, Total expenses are expected to be approximately \$9,500; expected revenue for the three performances, based on 275 adult tickets and 275 discounted tickets sold, would be \$9,625. Those projections mean the show will basically break even. The Board approved the budget unanimously.

c. Bright Star
The budget for our summer show is to be presented at the April 13, 2025 meeting.

7. Special Project Updates

a. Revision of Production Guidelines – Nick/Omeed
Nick reported that he and Omeed had reached out to a number of people to take part in revising guidelines, with no response thus far. They will continue to evaluate the current guidelines and seek other interested parties to join the effort.

b. Construction of New Building

Emily presented a conceptual plan for a new building to the Oregon Village Plan Commission on March 6, 2025. She reported that the feedback was generally positive, which means the Board can make a decision on whether to move ahead with the next step, which would be to complete an application for a “general development plan,” which would require paying the village a \$1,150 review fee. Thus far, there has been no cost, either from Cleary for its work in preliminary design or from the village.

Sandy reported that a loan for \$184,000 for the project currently would require a 20 percent down payment, and monthly payments at the current interest rate of 7.5 percent would cost \$1,092 per month. The interest was a variable rate that could rise or fall in future years. She also said that the money in the OSHP bank account is intended to fund the organization’s productions, and the entire amount needed for building construction should be raised separately. After further discussion, the board agreed that, before going ahead further, we should consult with a professional fundraiser about the feasibility of a capital campaign to finance construction. A subgroup of the Board will go ahead and seek to choose a qualified fundraiser to meet with the board at a future meeting.

8. Scholarship Application Updates – Nick

Nick reported that the scholarship information has gone out on social media and will be included in the upcoming newsletter to members. There are no applicants so far, but the deadline isn’t until April 15, so Nick is hopeful that applications will come in.

9. Fundraising

a. Status of application to work at Bratfest – Kaleb Hann

Sign-up for shifts at Bratfest begin April 5, and are on a first-come, first-served, basis. Shifts are two hours long, and organizations that volunteer must fulfill a 20-hour total minimum. Bratfest is over the Memorial Day weekend. Information on volunteering will be included in the upcoming newsletter going out to the membership.

b. The fundraising subcommittee – Emily, Omeed and Kaleb Hann – did not meet last month.

10. New Business

a. Ideas for honoring Joel Kapusta’s contributions to OSHP – Steve

Steve noted that member Joel Kapusta is facing serious health issues, and asked that the Board consider honoring his contributions to the group. Joel has been a member of OSHP since 1983, has been a part of 49 shows, served as Board president, and received one of the group’s few Lifetime Achievement Awards. Querida suggested, and the board agreed, that we pass a resolution of thanks and present it to him in some form, which we will consider at the next meeting.

b. Discuss amending the Hats Off! policy – Steve

Board policy currently states: “Each winner’s name shall appear on a permanent listing or plaque of award winners to be displayed prominently at all OSHP productions. In addition, a listing of all winners shall appear in the program of each OSHP production.”

The list of winners has grown to the extent that listing them all on the program of each OSHP production has become problematic, especially in smaller shows with small programs. Steve suggested amending the policy so that the entire list may be included, but not required. Instead, a link could be included in the program to access the entire list on the OSHP website. Kaleb Hann suggested that at

least the most recent year's recipients be included in the program, with a link to the others. The requirement to display the plaques would remain unchanged. The board agreed, and the policy will be so amended.

11. Dates for Future Meetings

Sunday, April 13, 4 pm, OSHP office

Sunday, May 18, 4 pm, OSHP office

Saturday, June 7, 4 pm, OSHP office

Sunday, July 27, 4 pm, OSHP office

Annual meeting, Sunday, August 17, 1 pm, Oregon High School

Meeting adjourned, 5:07 p.m.