

## OSHP Board Meeting Minutes

August 6, 2024

6:00 pm

OHS Choir Room

Board Members Present: Helena Pope, Evelyn Becker, Sandy Briski, Querida Funck, Duane Draper, Sami Elmer, Emily Richardson, Kaleb Haefner, Mark Wegner

Meeting called to order at 6:05 pm.

- I. Approval of Minutes  
July 12, 2024: Approved without objection.
- II. Treasurer's Report  
Sandy provided the treasurer's report. Sandy requested all receipts from *Mamma Mia!* as soon as possible. Reviewed the credit card report. Question raised about property taxes and Emily will look into that.
- III. Culver's  
\$483.47 raised from the Culver's event for Shining Stars activity. Monday between the show seemed like good timing for a future event.
- IV. *Mamma Mia!*  
707 attendance for the opening weekend. The Theatre Bus is coming on Saturday. House donations have been effective. Information brought forward on children's ticket Prices. Identified proper wording on Ludus for student tickets.
- V. Post-Mortem for Productions  
We would like to try this moving forward for each production. We will be looking at scheduling this soon. We might try to look back at some of our recent shows also.
- VI. Final Cast Party  
Thank you poster for Hy-Vee. Kaleb will get that finished and will talk to Jen to prevent duplication. Sandy and Tina will take care of the food.
- VII. Closed Session  
Motion by Sandy to move to closed session to discuss Hats Off! Award. Seconded by Helena. No objections.  
Motion by Sandy to return to open session. Seconded by Querida. No objections.  
Motion by Evelyn to approve the slate of candidates for individual Hats Off! Awards: Stephanie Drahozal, Kaleb Hann, Nick Kapusta. Seconded by Helena. No objections.

- VIII. *Finding Nemo, Jr.*  
Emily provided a staffing update. Audition information on website.  
Working on getting keys organized.  
Dane County Affairs grant applied for. Firefly donated \$500 for production.  
Discussed seating plans/tickets
- IX. *She Kills Monsters* Idea  
Late February Auditions/April Show  
Evelyn presented the show proposal.  
Considering building options, including the Brooklyn Community Center.
- X. Building Update  
Thank you for the cleanup and organization. Cage will be taken care of. Painting is being discussed with neighbor. Peterson is addressing the rat, snake, and wasp problem.
- XI. *Six! Teen Edition* Idea  
Sami presented the show proposal.  
Considering timing and building options.
- XII. The summer 2024-25 show will be the first two weekends in August.
- XIII. Building/Facilities  
Post Office and Old Library are all going to be part of a senior center complex.  
Old Hometown Pharmacy owned by Tom Dorn \$6,000/mo 6000 sq ft.  
220 Janesville St.: \$1500-1800/mo.  
2nd Floor of Remax Building  
Tri-County Appliance for Sale/Rent and lots behind it.  
Churches trying to share space/declining membership.  
Alliance with other local non-profit organizations who are also looking for a new space.  
Discussed the possibilities of different types of facilities for the organization
- XIV. Annual Meeting  
Discussed terms ending. Minutes: paper copies (Duane). Treasurer Reports: paper copies (Sandy). Supplies for voting (Emily). Certificates and Frames (Querida). Keys (Duane). Pins (Sami)
- XV. Survey  
Final tweaks being done for survey. It will be available for the board to review very soon and be available for distribution in a few weeks.
- XVI. Inclusion Policies/Background Checks  
We are collecting different policies and procedures and obtaining legal advice.

XVII. Next Meetings

Zoom Meeting: Thursday, August 15, @ 7:00 pm for Zoom. (This meeting was postponed.)

Annual Meeting on Sunday, August 18 @ 4:00 pm at OHS Choir Room (This meeting was moved to the OHS Orchestra Room.)

Sunday, September 22, @ 6:00 pm at OHS Choir Room (location tentative)

XVIII. Shining Stars

We have exceeded the summer goal and are continuing to fundraise.

Meeting adjourned at 8:18 pm.